ISA New Orleans Section, Inc., will return this year to the Southern Yacht Club for the annual Honors and Awards Banquet. Click here to check out SYC’s web site.

Reserve Friday 15 January in your calendar. Please see above for times, a link to the RSVP email address, and payment options, including PayPal links to pay in advance.

Honors and Awards Committee Chairman, Ram Ramachandran, has organized this event for longer than anyone can remember. He’s indicated he will keep trying until he gets it right! His fans will disagree—he’s never gotten it wrong. This year’s H&A Banquet promises to be as successful as those of past years.

This is the event during which the section announces its Distinguished Service Award to an individual and its Distinguished Corporate Service Award to a company. Both awards recognize extraordinary service to the section and the Society.

Ram and the section have invited Mr. Nicholas P. Sands, CAP, P.E., ISA Fellow, as the Society’s representative and as our honored guest and speaker.

Nick is currently a Manufacturing Technology Fellow working for DuPont’s Kevlar®, Nomex®, and Tyvek® businesses and the Global Alarm Management Leader for DuPont. In his 25 years with DuPont, he has been a business process control leader, site process control leader, process control consultant, and plant control engineer in several different businesses. He has worked on or led the development of several corporate standards and best practices in the areas of automation competency, safety instrumented systems, alarm management, and process safety.

Nick is an ISA Fellow, the current ISA Vice President of Standards and Practices, a past VP of Professional Development, and a volunteer in the development of the Certified Automation Professional program. He is co-chair of the ISA18 committee on alarm management, a member of the ISA101 committee on HMI, and secretary of the IEC (International Electrotechnical Commission) committee that published the alarm management standard IEC62682. He has written many articles and papers on alarm management, safety instrumented systems, and professional development.

Nick is a Certified Automation Professional and a licensed engineer in the state of Delaware. His path to instrumentation and control started when he earned his Bachelor of Science Degree in Chemical Engineering from Virginia Tech.

Please join us for this special evening at the Southern Yacht Club.
President’s Message
Brad Vicknair
President
ISA New Orleans Section
Ph.: (985) 351–7981
bjvicknair@ra.rockwell.com

Fellow members,

I hope everyone had the opportunity to enjoy their holiday season and the rest of 2015. ISA New Orleans Section extends our gratitude to those who contributed to the section’s success this past year.

We are now looking to extend last year’s success into 2016. We have several events planned for this year including monthly meetings, social gatherings, and an educational seminar in April on Network Security. Please refer to the News and Events page on our new and improved web page for details. We will be adding events to the site as the year progresses.

To access New Orleans section’s web page, type in or click on this link: https://www.isa.org/new-orleans/.

Our first event in 2016 will be our annual Honors and Awards Banquet, being held this year on Friday 15 January at New Orleans’ Southern Yacht Club. The banquet is always a great event for networking with friends and colleagues. We will also have Mr. Nicholas Sands as our special guest speaker. Nick is an ISA Fellow and is the current ISA VP of Standards and Practices. I’m looking forward to seeing everyone at the event.

Again, I want to thank everyone who made 2015 a great success and I’m looking forward to working with everyone in 2016.

Sincerely,

Brad Vicknair
President
ISA New Orleans Section, Inc.
Computerized Processes Unlimited, LLC, (CPU® LLC) is a software and services company that delivers software solutions for the Oil and Gas Market, focused on the eFCAS RelationalSCADA® and Measurement software offering. Our eFCASTM software is used worldwide, supported 24x7, and is the only SCADA and Measurement solution that provides everything from Data Collection to Production Well Testing. CPU is the one-stop-shop for all of your SCADA and Measurement requirements. Visit cpullc.com.

The Reynolds Company is an independently owned wholesale distributor with global distribution and project management experience. We are a premier supplier of electrical, lighting, automation, switchgear and datacom products. The Reynolds Company has experienced personnel on staff including electrical engineers to work with customers to provide engineered solutions and services along with a complete suite of electrical supplies and equipment. Visit ReynoldsOnline.com.

NELSON provides project management, engineering, environmental science and architectural services from offices in New Orleans, Louisiana and Houston, Texas. We have served multiple clients in a broad range of projects worldwide since 1945. Our staff of over 300 professionals and support personnel blends many years of experience and expertise with today’s technology to deliver state-of-the-art projects for our clients, focusing on scope, schedule and budget. By providing a wide spectrum of project services, we often work with clients from concept development to start-up, and regularly maintain a life-of-facility relationship with them through continuous support of operations. Visit wnelson.com.

Rockwell Automation, the world’s largest company dedicated to industrial automation and information, makes its customers more productive and the world more sustainable. Throughout the world, our flagship Allen-Bradley® and Rockwell Software® product brands are recognized for innovation and excellence. Visit www.rockwellautomation.com.

With over a half century of experience and thousands of installations worldwide, Petrotech provides customized control solutions in a full turnkey package, from engineering concept to installation and commissioning. Our corporate office is located in New Orleans, La., with full-service offices in Houston, Tx., and the United Kingdom. Our products include integrated control systems for gas, hydro and steam turbines, generators, reciprocating/diesel engines, centrifugal and axial compressors, pumps and all associated ancillary systems. Our turnkey services include engineering design (software and hardware), project management, control panel fabrication, system integration, site i&E, commissioning and startup, training and all aftermarket services. Visit www.petrotechinc.com.

Champion Technology Services, Inc., was founded in 2000 with a main focus in industrial automation and control systems integration, and has since expanded that focus to include wireless communications and data management. Most automation projects include the design, fabrication, integration, installation, commissioning, and follow-up maintenance of control systems using the latest DCSs, PLCs, HMIs, and hybrid systems. Our telecommunication services include tower maintenance and path surveys. Champion has eight offices spread throughout Louisiana, Texas, Utah, and Colorado and serves customers in the surrounding states and throughout the country. When it comes to technology, “we’ve got it under control!” Visit http://champtechnology.com/.

Keystone Engineering is a multi-discipline engineering consulting firm with over 300 employees; our locations include Metairie, Mandeville, Baton Rouge, Lafayette, Houston and Baltimore.

We offer civil/structural, mechanical, process, electrical, instrumentation and controls & automation engineering services to a largely industrial client base. Keystone is dedicated to providing a quality work product in a schedule-conscious, safe and cost-effective way. Our flexibility allows us to handle a broad range of project needs, from small efforts like a simple field sketch to multi-discipline project teams for large capital projects. Visit keystoneengr.com.

MS Benbow and Associates is a Professional Engineering Corporation that provides Electrical Power Systems, Instrumentation, Control Systems, and Telecommunications systems design, commissioning, start-up and testing services to clients across the Gulf South. Visit mabenbow.com.

Keystone Engineering is a multi-discipline engineering consulting firm with over 300 employees; our locations include Metairie, Mandeville, Baton Rouge, Lafayette, Houston and Baltimore.

We offer civil/structural, mechanical, process, electrical, instrumentation and controls & automation engineering services to a largely industrial client base. Keystone is dedicated to providing a quality work product in a schedule-conscious, safe and cost-effective way. Our flexibility allows us to handle a broad range of project needs, from small efforts like a simple field sketch to multi-discipline project teams for large capital projects. Visit keystoneengr.com.
Upcoming online training

FG07—Introduction to Industrial Automation (January–NC)
11 January 2016
$3,570
$2,855 for members

TS00—Certified Control Systems Technician® (CCST®) Level I Review Course (January 2016–NC)
11 January 2016
$2,760
$2,210 for members

EI30—Sizing, Select, and Applying Process Control Valves (January 2016–NC)
19 January 2016
$1,950
$1,560 for members

TC05—Tuning Control Loops (January 2016–CA)
25 January 2016
$1,950
$1,560 for members

Did you know?

Founded in 1945, the International Society of Automation (www.isa.org) is a leading, global, non-profit organization that is setting the standard for automation by helping over 30,000 worldwide members and other professionals solve difficult technical problems, while enhancing their leadership and personal career capabilities. Based in Research Triangle Park, North Carolina, ISA develops standards; certifies industry professionals; provides education and training; publishes books and technical articles; and hosts conferences and exhibitions for automation professionals. ISA is the founding sponsor of the Automation Federation (www.automationfederation.org).

The Society’s Vision is “To work in partnership with members, customers, and subject matter experts to disseminate the highest quality, unbiased, automation information worldwide.” Its Mission is to “Become the standard for automation globally by certifying industry professionals; providing education and training; publishing books and technical articles; hosting conferences and exhibitions for automation professionals; and developing standards for industry.”
ISA New Orleans Section  
2015–16 Program and Meeting Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Speaker</th>
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<tbody>
<tr>
<td>Fri. 15 Jan.</td>
<td>Honors and Awards Banquet</td>
<td>Nicholas P. Sands, CAP, P.E., ISA Fellow, ISA Vice President of Standard and Practices</td>
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<tr>
<td>Tue. 2 Feb.</td>
<td>Bridging the Gap Between IT and OT</td>
<td>Representative from Cisco</td>
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<tr>
<td>Tue. 1 Mar.</td>
<td>Asset Utilization and Management of Change</td>
<td>Mark Morse, Rockwell Automation</td>
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<tr>
<td>Tue. 5 Apr.</td>
<td>Cyber Security—Control Systems</td>
<td>TBD</td>
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<tr>
<td>Tue. 3 May</td>
<td>Energy Management and Sustainability</td>
<td>TBD</td>
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This month’s safety topic

[Editor’s note: Each month’s meeting of the Executive Committee features an agenda item titled “Safety Topic.” Unfortunately, while the newsletter reports these important topics, they have been buried in the minutes of the preceding month’s meeting. The section President prepares the topics and reads them near the beginning of the meeting. The practice of including a safety topic during the meeting began a few years ago. The topic is presented in its entirety as a featured story in the newsletter.]

January’s safety topic—Frostbite and Hypothermia

The Weather Channel calls them the “Frigid Five”: Barrow, Alaska; International Falls, Minnesota; Gunnison, Colorado; Jackson, Wyoming; and Caribou, Maine.

We might not live in one of America’s coldest cities, but that doesn’t mean you don’t have to protect yourself from frostbite and hypothermia. Both conditions are caused by excessive exposure to low temperatures, wind, or moisture.

Before venturing outside in winter, be sure to think about the following:

- Check the temperature and limit your time outdoors if it’s very cold, wet, or windy
- Bundle up in several layers of loose clothing
- Wear mittens rather than gloves
- Cover your ears with a warm hat
- Wear socks that will keep your feet warm and dry

Frostbite. Even skin that is protected can be subject to frostbite. It’s the most common injury resulting from exposure to severe cold, and it usually occurs on fingers, toes, nose, ears, cheeks, and chin. If caught early, it is possible to prevent permanent damage. If not, frostbite can lead to amputation.

If you suspect frostbite, then do the following:

- Get indoors immediately
- Seek medical attention
- Remove constrictive clothing and jewelry that could impair circulation
- Place dry, sterile gauze between toes and fingers to absorb moisture and keep them from sticking together
- Elevate the affected area to reduce pain and swelling
- For superficial frostbite, you may also place the affected area in water that is 100–105°F until the tissue softens.

Hypothermia. Hypothermia occurs when the body’s temperature drops below 95°F. Severe shivering, one of the first signs of hypothermia, is beneficial in keeping the body warm. But as hypothermia progresses, shivering gives way to drowsiness or exhaustion, confusion, shallow breathing, irregular heartbeat, slurred speech, loss of coordination, and eventually, unconsciousness and even death.

So what should you do if you encounter someone suffering from hypothermia? Do the following:

- Move the victim inside and remove any wet clothing
- Call for medical attention
- Add blankets, pillows, towels, or newspapers beneath and around the victim
- Cover the victim’s head
- Handle the victim gently to avoid cardiac arrest
- Keep the victim in a horizontal position
- If necessary, give CPR.

None of these steps are a substitute for proper medical care. Be sure to seek medical attention for frostbite and hypothermia as soon as possible.
Meeting Minutes, Executive Board
ISA New Orleans Section, Inc.

1 December 2015

<table>
<thead>
<tr>
<th>Present</th>
<th>Not Present</th>
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<tbody>
<tr>
<td>Brad Vicknair</td>
<td>Mike Benbow</td>
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<tr>
<td>Larry Iverson</td>
<td>Bill Brock</td>
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<tr>
<td>Toby Miller</td>
<td>Ram Ramachandran</td>
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<tr>
<td>Roger Reedy</td>
<td>Mike Williamson</td>
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Call to Order
President, Brad Vicknair, called the meeting to order at 5:00 p.m.

Quorum
A quorum was not achieved.

Safety Topic—Frostbite and Hypothermia
Brad Vicknair presented a safety moment on frostbite and hypothermia. [Editor’s note: Please refer to p.5 for the complete transcript of the safety topic.]

Review & Approve Agenda
The agenda was approved.

Review & Approve Previous Meeting’s Minutes
Minutes from the last meeting were not available.

Review Communications from the Society
None.

Announcements
None.

Report of Officers & Committee Chairs
President’s Report
No report.

President Elect’s Report
No report.

Vice President’s Report
No report.

Secretary’s Report
Bill Brock indicated he is working on MOP revisions and will provide them over the holidays.

Treasurer’s Report
No report from the Treasurer, who was not present.

Several members of the board expressed concerns about this year’s shrimp boil expenses/receipts and the need to see the Treasurer’s report.

Student Section Liaison Report
No report.

Education Chairman Report
Robert Terrell was not present.

Brad Vicknair expressed the desire to hold an education seminar in the spring. The plan would be for eight PDHs to be awarded to attendees on the “Network” topic presented by three groups. The groups would be the manufacturer, the delivery arm or system integrator, and the end user. Brad suggested inviting Cisco for the manufacturer, Cimation for the system integrator, and Shell for the end user. It would include subjects such as data historian, the connected enterprise for OT and IT, etc., followed by a Q&A session. Intermissions would be 15–20 minutes with product vendors in an area adjacent to the meeting hall. The board thought the plan would work very well, that the price should remain the same as last year’s seminar, and that April would be the time frame to hold it in conjunction with the monthly meeting. Brad asked Bill to work with Robert Terrell to plan this event.

Arrangements Chairman Report
Honors and Awards banquet arrangements have been made to be held at the Southern Yacht Club.

Program Co-chairmen Report
Roger Reedy reported that Gregory McMillan, who has retired from Solutia and is a ISA Senior Fellow, has agreed to present on an instrument valve topic. Roger will provide the topic as soon as he receives it.

Honors & Awards Chairman Report
Brad reviewed the SYC menu provided to him by Dean Bickerton. The only change requested was the desert selection.

Ram related that at present all plaques and programs have been put together.

Historian’s Report
No report.

Marketing Chairman Report
No report.

Newsletter Editor’s Report
Larry Iverson asked to have information for the newsletter provided to him by 23 December so that he could include it in the January newsletter. Ram reported that Nick Sands, who is current chair of the Standards and Practices Division committee, would forward his bio as the keynote speaker at the H&A.

The newsletter archive is up to date in the section’s Dropbox account.

Dean updated the newsletter’s email distribution list.

Membership Chairman’s Report
Dean Bickerton was not present.

Brad asked how the membership list is maintained. Several board members responded that the membership list is provided by the Society from the section’s official roster. Also, Larry Iverson, who maintains the email list used for newsletter distribution, advised that the quantity of names in that list exceeds the quantity of names in the Society-furnished roster. The newsletter distribution list is based on the Society-furnished roster as well as (1) names added upon request, (2) deleted by using email delivery failure notices, and (3) from casual information received from other members (say, in cases of a recipient’s move from the area, or by death). He reported that

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The Current Pneusletter
Page 7

DECEMBER MINUTES from page 6
at present approximately 250 names are on the email list.
Exhibit Chairman’s Report
No report.
Webmaster’s Report
Wayne Welk was not present. Brad advised that Keystone Engineering’s graphics had been added to the website.
Standards & Practices Chairman’s Report
No report.
Publications Chairman Report
No report.
Delegate’s Report
No report.
Nominating Committee Chairman’s Report
Ram Ramachandran advised that the past presidents are tasked with recommending nominees for next year’s Executive Committee. The President suggested that the marketing chairman should send out a request for nominees to the members.

The newsletter chairman pointed out that the MOP stipulates in §4.14.3.2, §4.14.3.3, and §4.14.3.5 the following timing:
- October: a request for nominations be solicited
- December: the nominating committee meets
- January: the nominating committee makes its recommendations
- February: the nominating committee validates the eligibility of the nominees

Generally, the election is held in March or April so that an announcement of the election results can be made during the May section meeting.

OLD BUSINESS
Items in red are past due/time critical/needs immediate attention and items in black need timely attention.
1. MOP revisions and changes
2. Treasurer’s report.
3. Fall Leadership report.

NEW BUSINESS
Items in red are past due/time critical/needs immediate attention and items in black need timely attention.
1. Robert Terrell to put together a spring seminar program and work with Bill Brock for an exhibit plan.

TIME & DATE OF NEXT MEETING
The next meeting of the Executive Committee will be at 5:00 p.m. on Tuesday 5 January 2016 at the M S Benbow & Assoc. office.

ADJOURN MEETING
Toby Miller motioned to adjourn the meeting; Larry Iverson seconded. It passed unanimously. The meeting adjourned at 5:50 p.m.

ISa New Orleans Section, Inc.

Meeting Minutes, Executive Board
ISA New Orleans Section, Inc.

1 September 2015

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<td>Brandon Carey</td>
<td>Steve May</td>
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<td>Mike Williamson</td>
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<td>Jose Suarez</td>
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<td>Leo Holzenthal</td>
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<td>Robert Terrell</td>
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<td>Wayne Welk</td>
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Guest: David Vice

Call to Order
President, Brad Vicknair, called the meeting to order at 5:08 p.m.

Quorum
The Secretary declares the quorum was present by number of members in attendance.

Safety Topic—Prevention of Eye Injuries
[Editor’s note: The Safety Topic was reported in full in the pages of the Oct. newsletter.]

Review & Approve Agenda
The agenda was distributed and a request was made to revise it to include requesting the Membership Chair to provide the current email list.

Review & Approve Previous Meeting’s Minutes
Minutes from the last meeting were not available.

Review Communications from the Society
The Society publicized the fall leadership meeting, which could be attended by Jose Suarez and Mike Williamson.

Review Communications from Others
The PIPE (Petroleum Industry Promoting Education) organization sent out an announcement that it is sponsoring a charity event at Louisiana Children’s Museum on 20 October. The section is a part of the multiple petroleum industry organization group whose purpose is to promote a future petroleum exhibit at the Louisiana and St. Tammany Children’s Museums. Rick Faller, who is with LLOG and former chairman of API organization, forwarded the email to Brad, who had attended a PIPE meeting the previous day regarding the charity fund raising efforts. In order to generate donations, several events are being organized. This event corresponds with a geologist convention being held in New Orleans at the same time. Also, working on a 5k “marathon run-walk-eat” with food sponsors for the family on 20 April and will be looking for volunteers.

UNO’s ISA student section president, Brandon Allen, requested via email a speaker for the fall semester. Flyers
for the Shrimp Boil were sent to the student section. Earlier the same day of the Shrimp Boil membership drive, an engineering forum is being held and UNO has offered to provide New Orleans section a table to represent the organization and promote membership.

Announcements
None.

Report of Officers & Committee Chairs

President’s Report
Brad proposed a spring seminar on (1) network security and infrastructure, and (2) IT convergence with operations. Robert Terrell will be heading up the effort to have Cisco and Rockwell present on layered communications. The process safety topic last year did not have many in attendance; however, this year’s proposed topics are hot topics in industry. A request was made for more than just the manufacture side but also for the automation implementation side in the seminar. Additionally, it was pointed out that ISA published a cyber security book and we could invite the author to present. Key elements for success of the seminar are advanced promotion and a suitable venue.

President Elect’s Report
No report.

Vice President’s Report
No report.

Past President’s Report
No report.

Student Section Liaison Report
No report.

Secretary’s Report
No report.

Treasurer’s Report
Nat Muthaiah, Treasurer, presented the end of the year report. The account is in the red with the largest expenditures being the shrimp boil membership drive, travel to the fall leadership meeting, and the Don Iverson Scholarship fund. The Don Iverson Scholarship contribution to the Society was not made for the previous year and, thus, on this year's budget will be shown twice. A request was made to send the money to the Society ASAP because it matches the contribution. Nat said he would submit the full amount in the following days.

The spring seminar was not as well attended as previous years and thus not a large revenue generator. However, expenses incurred were only for food. Discussion was held on PayPal’s 3% fee and those of the credit card companies for the sponsorship. Resolution is to include that amount in the original invoice.

A corporate sponsorship flyer has been designed and will be forwarded. Dean will be working with Wayne on getting the sponsor’s info on the website and using the new widget for it. Larry Iverson asked about the shuffle in sponsors and what would be included in the newsletter. Request is to change the layout on an as needed basis. No deadline was set for the banner yet, which will be forthcoming but should be expected by mid October.

The proposed budget for the 2015–16 year was presented and discussed. It was resolved to promote corporate sponsorships in order to exceed last year’s $900. The Board agrees that a budget is a plan by which its finances should be managed. Corporate sponsorship revenue is targeted at $2k and that of the seminar, $5k. It was decided that with 25 people, each paying $300, $7.5k of revenue would be generated and that this amount should be recognized in the budget. Expenditures for the shrimp boil should be able to be reduced from last year’s $1.6k to under $1k. Regarding the amount collected for the monthly meetings versus the expenses, it was pointed out that IEEE charges members $25 and non-members, $40. Most restaurants charge a flat fee for up to a certain amount of people and then more for additional individuals. Smile’s charges approximately $35 per person for a place at the table. The Board agreed to hold the monthly meeting fee to $25.

The Board decided that it would allocate $2k for travel expenses for one person, Jose Suarez, to attend the fall leadership conference.

The Board agreed to donate $400 to UNO and an amount for FIRST®.

The District VII Leadership meeting is recognized in the budget with an expenditure of $1k.

Emphasis was placed on lining up speakers for the spring seminar as well as engaging in advance promotion as necessary precursors for a successful seminar. The section should start immediately, not in January, because the seminar and exhibits are important revenue generators.

The Board unanimously approved the revisions to the budget.

Brad, Nat, and Bill will meet to notify the bank of the change in officers on Friday 4 Sept. 2015 at 9:00 a.m.

Education Chairman’s Report
No report.

Arrangements Chairman’s Report
Mike Benbow requested printed flyers for the shrimp boil to place on the table of M S Benbow at the engineering forum.

Mike agreed to have the spring seminar at the M S Benbow office in its training room, with Jacobs as a possible alternate location.

Program Chair’s Report
No report.

Honors & Awards Chairman’s Report
Ram, who arranges the shrimp boil fare, informed the Board that he reduced the quantity of shrimp by half from 200 lbs. to 100 lbs. Brad calculated about 1–2 lbs. would satisfy each person along with extra fixings. Ram estimated this year’s costs as follows: $500 for the boiled shrimp, a $100 tip, plus other items, totaling about $900.

Historian’s Report
No report.
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Marketing Chairman’s Report
Dean Bickerton advised he would promote corporate sponsorships and the spring seminar in order to close the gap of actual contributions and the budget of $2k.

Newsletter Editor’s Report
Larry Iverson plans to distribute the October newsletter on 27 Sept. and requested that all information related to the newsletter be submitted by the 23 Sept. deadline date.

Membership Chairman’s Report
Dean Bickerton will be sending out reminders for the meeting before the monthly meetings.

Exhibit Chairman’s Report
No report.

Webmaster’s Report
No report.

Delegate’s Report
Mike Williamson advised that he is prepared to attend the fall leadership meeting. Someone raised a concern about the budget that needed to be resolved before Mike makes travel and accommodation arrangements. Ram suggested that since employers no longer pay for organization travel, that only one person should travel as the delegate and it should be a new leader. A vote was taken and the Board chose to send only one person. José had estimated travel expenses, which were $450 for airfare, $180 for a hotel less tax but maybe five nights, with H&A expense but may chose a different hotel.

Mike mentioned that since José will take on the responsibilities of the delegate at the fall leadership conference and delegate meeting, that the Board come to a decision on how the section wants to vote for the increase of the Society’s annual membership dues. At present dues are $110 and the proposal is thought to be $130. The Society unanimously agreed on 15 June 2015 to propose the increase of the dues. The Board unanimously agreed to vote for the Society’s proposed figure.

Nominating Chair’s Report
No report.

Old Business
Items in red are past due/time critical/needs immediate attention and items in black need timely attention.
1. MOP revisions and changes.
2. Brad to discuss potential presenter topics with Toby Miller.
3. Dean to book the Honors & Awards Banquet venue at the Southern Yacht Club.
4. Dean to send Larry Iverson the presentation regarding forgoing dues.
5. Bill and Brad to discuss potential exhibit venues.

New Business/Action Items
Items in red are past due/time critical/needs immediate attention and items in black need timely attention.
1. Robert Terrell: prepare a spring seminar program and work with Bill Brock for an exhibit plan.
2. Dean and Brad: provide further information on the PIPE April marathon.
4. Bill: arrange with Brandon Allen on ISA speaker for the fall semester.
5. Nat: submit revised budget to Brad for submission to the Society.
6. Nat: submit two payments of $1,000.00 each for the 2014–015 and 2015–16 to the Society for the Don Iverson Scholarship fund.
7. Dean: work with Wayne on getting sponsors’ info on website.
8. Brad: establish a deadline for the banner at the monthly meeting, estimated to be mid October.
9. Dean: promote corporate sponsorships and the spring seminar.
10. José: attend the fall leadership meeting and vote as the section’s delegate to increase dues.
11. Ram: make arrangements for the food at the shrimp boil
12. Brad, Nat, and Bill: meet at the bank on Friday 4 Sept. 2015 at 9:00 a.m. to change signature authority.
13. Bill: print flyers for the shrimp boil to be distributed at the UNO engineering forum.

Time, Date & Location of Next Meeting
The next section meeting will be on 13 October 2015 from 5:00–6:00 p.m. at Smile’s Restaurant, 5725 Jefferson Hwy., Harahan, La., 70123.

Adjourn Meeting
Bill Brock motioned to adjourn the Board meeting. Steve May seconded the motion. The meeting was adjourned at 6:35 p.m. with all present members approving.

ISA New Orleans Section, Inc.

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Allegedly reported in the Massachusetts Lawyers’ Journal
Q: Doctor, how many of your autopsies have you performed on dead people?
A: All of my autopsies are performed on dead people.