Next Section Meeting

<table>
<thead>
<tr>
<th>Date</th>
<th>Tuesday 1 December</th>
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<tbody>
<tr>
<td>Place</td>
<td>Smilie’s Restaurant, Harahan, La.</td>
</tr>
<tr>
<td>Time</td>
<td>Social hour 6:00–6:30 p.m. Program and dining at 6:30 p.m.</td>
</tr>
<tr>
<td>Price</td>
<td>Member—$25 Student—$10</td>
</tr>
<tr>
<td>Click to RSVP</td>
<td><a href="mailto:isanolaneworleans@gmail.com">isanolaneworleans@gmail.com</a></td>
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</tbody>
</table>

Pay in advance

Regular: Click [here](mailto:isanolaneworleans@gmail.com) to pay in advance on PayPal. Student: please pay at the meeting. You do not need to have a PayPal account to use this link.

Manager’s Night Topic—“2015 Tax Year Update”

ISA New Orleans Section is pleased to present the one topic that affects and impacts all of us—taxes. The December meeting typically is our Manager’s Night, for which the section encourages members to invite their bosses. It provides an opportunity for a member to network as well as to expose to his or her manager the benefits of membership in the Society.

Judy Phillpott of Executive Tax Service LLC will be the meeting’s presenter in December. Judy has been featured speaker before the section on past occasions. She always makes an excellent and fact-filled presentation.

In addition to the annual 1040 revisions, Judy will discuss the pros and cons of electing early Social Security and attendant taxability. Her partner, Laurie Schmaltz, will assist Judy. Please bring any tax questions you may have.

Recently, some members have been impacted, directly or indirectly, by staff reductions that have been propagating through the oil and gas industry. Changes in employment status often provide an unexpected opportunity to re-evaluate a career path. Such an opportunity might possibly lead to a role as an independent consultant or working for a consulting firm.

A career change of this type has implications that will have financial and tax impacts. For instance, in addition to deciding whether to incorporate as a “C”– or S-type entity or registering as a single-member LLC, liability and workers’ compensation insurances will have to be addressed. All of these options have cost and tax implications. Judy and Laurie will be prepared to point you in the right direction.

Executive Tax Service LLC is a full service professional tax preparation and tax planning firm located in Metairie, Louisiana, assisting residents of Louisiana, other states, and other countries. Their goal is to minimize the taxpayer’s liability by preparing a complete and accurate tax return.

The company was founded by Judith W. Phillpott, an Enrolled Agent since 1985, who has earned the privilege of practicing (i.e., representing taxpayers) before the Internal Revenue Service and the tax court in all tax matters.

Judy is a tax professional with 35 years of experience. Laurie P. Schmaltz is a tax professional of 10 years experience, and is also an Enrolled Agent. Both are members of the National Association of Enrolled Agents and the National Association of Tax Professionals.

Executive Tax Service LLC personnel have a thorough knowledge of state and federal tax codes, and are available on a year round basis.
December 2015

The Current Pneusletter

Page 2

SECTION OFFICERS 2015–16

President
Brad Vicknair
(985) 351–7981

President-elect
Jose Suarez
(504) 344–3758

Vice President
Brandan Carey
(985) 773–7603

Secretary
Bill Brock
(504) 734–6211

Treasurer
Natarajan Muthaiah
(504) 391–6513
(504) 654–9748 (Mobile)

Delegate
Mike Williamson
(504) 849–2243
Steve May (Alt.)
(504) 456–7446

Programming Co-chairmen
Roger Reedy
(504) 220–3030
Toby Miller
(504) 908–8564

Education Chairman
Robert Terrell
(504) 613–8039

Membership Chairman
Dean Bickerton
(504) 717–0718

Codes, Standards, & Practices Chairman
Ram Ramachandran
(504) 456–6269

Newsletter Editor
Larry Iverson
(504) 813–6972

Webmaster
Wayne Welk
(504) 734–6237

Exhibits Chairman
Bill Brock
(504) 734–6211

Marketing Chairman
Dean Bickerton
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Publications Chairman
Larry Iverson
(504) 813–6972

Honors & Awards Chairman
Ram Ramachandran
(504) 456–6269

Historian
Larry Iverson
(504) 813–6972

Student Section Liaison
Leo Holzenthal
(504) 836–8902

Section-Division Liaison
Wayne Welk
(504) 734–6237

Codes, Standards, Practices, Shrimp Boil Chairman
Ram Ramachandran
(504) 456–6269

Past President
Steve May
(504) 456–7446

Arrangements Chairman
Mike Benbow
(504) 836–8976

Fellow members,

We are well into the holiday season and I hope that everyone is enjoying this special time with family and friends. It is the time of year to be thankful for our blessings and to share joy with everyone around us.

Our speaker for December will be Mrs. Judy Phillpott, and she will be discussing a matter that I’m sure we’re all very passionate about. The topic of “Taxes.” The December meeting is what we typically refer to as Manager’s Night. The meeting is not intended for managers only. Rather, it is an opportunity for members to invite their supervisors to our meeting for a networking opportunity. It also allows them to gain a better understanding of what the ISA is all about. Manager’s Night does not usually feature a technical presentation.

I would also like to give out an early reminder that our January meeting will be the Section’s Annual Honors and Awards Banquet. The ceremonies will be held on 15 January 2016 at the Southern Yacht Club in New Orleans. I look forward to seeing everyone there.

Again, I hope everyone is able to enjoy this holiday season and I’m looking forward to meeting with you at future ISA events.

Happy Holidays!

Brad Vicknair, President
ISA New Orleans Section, Inc.

President’s Message
Brad Vicknair
President
ISA New Orleans Section
Ph.: (985) 351–7981
bjvicknair@ra.rockwell.com

Articles & Announcements

Articles and Announcements
Submit an article or announcement to The Current Pneusletter to Larry Iverson via lhiverson3@att.net.

Deadline
Materials must be submitted by the 10th day of the month

Sponsors

Please contact our Marketing Chairman, Dean Bickerton, for more details and availability regarding future sponsorship with the ISA New Orleans Section beginning in the fall.

New Orleans Section, Inc.
Computerized Processes Unlimited, LLC, (CPU® LLC) is a software and services company that delivers software solutions for the Oil and Gas Market, focused on the eFCAS RelationalSCADA® and Measurement software offering. Our eFCAS™ software is used worldwide, supported 24x7, and is the only SCADA and Measurement solution that provides everything from Data Collection to Production Well Testing. CPU is the one-stop-shop for all of your SCADA and Measurement requirements. Visit cpullc.com.

The Reynolds Company is an independently owned wholesale distributor with global distribution and project management experience. We are a premier supplier of electrical, lighting, automation, switchgear and datacom products. The Reynolds Company has experienced personnel on staff including electrical engineers to work with customers to provide engineered solutions and services along with a complete suite of electrical supplies and equipment. Visit ReynoldsOnline.com.

NELSON provides project management, engineering, environmental science and architectural services from offices in New Orleans, Louisiana and Houston, Texas. We have served multiple clients in a broad range of projects worldwide since 1945. Our staff of over 300 professionals and support personnel blends many years of experience and expertise with today’s technology to deliver state-of-the-art projects for our clients, focusing on scope, schedule and budget.

By providing a wide spectrum of project services, we often work with clients from concept development to start-up, and regularly maintain a life-of-facility relationship with them through continuous support of operations. Visit wsnelson.com.

M S Benbow and Associates is a Professional Engineering Corporation that provides Electrical Power Systems, Instrumentation, Control Systems, and Telecommunications systems design, commissioning, start-up and testing services to clients across the Gulf South. Visit msbenbow.com.

Keystone Engineering is a multi-discipline engineering consulting firm with over 300 employees; our locations include Metairie, Mandeville, Baton Rouge, Lafayette, Houston and Baltimore.

We offer civil/structural, mechanical, process, electrical, instrumentation and controls & automation engineering services to a largely industrial client base. Keystone is dedicated to providing a quality work product in a schedule-conscious, safe and cost-effective way. Our flexibility allows us to handle a broad range of project needs, from small efforts like a simple field sketch to multi-discipline project teams for large capital projects. Visit keystoneengr.com.

Champion Technology Services, Inc., was founded in 2000 with a main focus in industrial automation and control systems integration, and has since expanded that focus to include wireless communications and data management. Most automation projects include the design, fabrication, integration, installation, commissioning, and follow-up maintenance of control systems using the latest DCSs, PLCs, HMIs, and hybrid systems. Our telecommunication services include tower maintenance and path surveys. Champion has eight offices spread throughout Louisiana, Texas, Utah, and Colorado and serves customers in the surrounding states and throughout the country. When it comes to technology, “we’ve got it under control!” Visit http://champtechology.com/.
The Fall Leaders Meeting, held October 10–13, 2015 in Louisville, Kentucky—my hometown—was an agenda-packed event attended by ISA’s Executive Board members; Geographic, Operational and Technical Assembly members; department and division directors; committee members; section leaders and delegates; honorees; and guests.

It was a great opportunity to celebrate the Society’s successes to date in 2015—of which there are many—and to recognize the importance of maintaining our forward momentum. After all, during the past many months, we’ve made great strides in establishing a sound strategic direction for ISA—based on rigorous planning, analysis, and consensus building. The challenge now is to capitalize on it.

At the core of what makes all Society leaders’ meetings so valuable is the face-to-face interaction they deliver. There’s no substitute for it. The discussions that took place at the Fall Leaders Meeting allowed us to better hone in on priorities, to broaden the appreciation of key Society initiatives, to better understand the markets in which we are operating and how they are evolving, to pave the way for more informed decisions and to address specific concerns and questions.

At the core of the gathering is a series of meetings—involving ISA’s Executive Board, Council of Society Delegates, District Council, and departments and assemblies—to conduct Society business and fulfill governance requirements. A special item on the agenda was a diversity and inclusion panel discussion that was moderated by Peggie Koon, Ph.D., the 2014 ISA president and current Automation Federation chair.

Valuable sessions for leaders included the following: a section leaders roundtable (an open forum discussion); a division leaders roundtable (an open forum discussion); and a division spotlight (ISA’s technical divisions set up table-top displays and informed members about their value, activities, and events). During discussions and presentations, particular emphasis was given to:

- Highlighting ISA’s progress toward its strategic goals
- Expanding opportunities for Society revenue growth
- Improving the value proposition for ISA members
- Providing leader development and training
- Addressing the urgency of leader succession
- Outlining improvements to the website, and
- Recognizing professional achievements (particularly at the Annual Honors & Awards Gala).

ISA is, indeed, making solid progress toward its goals. On a broad scale, we’re gaining exposure to new audiences, generating new leads, developing new products, and increasing industry engagement. We’re deriving new sources of revenue, including:

- Strong initial sales for unconventional oil and gas training
- Income from three new ISA certificates and two new cybersecurity courses
- Revenue through new advocacy partner initiatives
- Income from new data-generating tools developed through our Corporate Partnerships program, and
- Projected income through new coolest delivery initiatives in 2016.
**ISA New Orleans Section**  
**2015–16 Program and Meeting Schedule**

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Speaker</th>
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<tbody>
<tr>
<td>Tue. 1 Dec.</td>
<td>Manager’s Night Topic—“2015 Tax Year Update”</td>
<td>Judith W. Phillpott, Executive Tax Service LLC</td>
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<tr>
<td>Fri. 15 Jan.</td>
<td>Honors and Awards Banquet</td>
<td>TBD</td>
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<tr>
<td>Tue. 2 Feb.</td>
<td>Bridging the Gap Between IT and OT</td>
<td>Representative from Cisco</td>
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<tr>
<td>Tue. 1 Mar.</td>
<td>Asset Utilization and Management of Change</td>
<td>Mark Morse, Rockwell Automation</td>
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<tr>
<td>Tue. 5 Apr.</td>
<td>Cyber Security—Control Systems</td>
<td>TBD</td>
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<tr>
<td>Tue. 3 May.</td>
<td>Energy Management and Sustainability</td>
<td>TBD</td>
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**This month’s safety topic**

[Editor’s note: Each month’s meeting of the Executive Committee features an agenda item titled “Safety Topic.” Unfortunately, while the newsletter reports these important topics, they have been buried in the minutes of the preceding month’s meeting. The section President prepares the topics and reads them near the beginning of the meeting. The practice of including a safety topic during the meeting began a few years ago. Now for the first time, the topic is presented in its entirety as a featured story in the newsletter.]

**November safety topic—Hand injuries**

Hand washing is easy to do and it’s one of the most effective ways to prevent the spread of many types of infection and illness in all settings—from your own home and workplace to child care facilities and hospitals. Clean hands can stop germs from spreading from one person to another and throughout an entire community.

When should you wash your hands? Consider these occasions:

- Before, during, and after preparing food
- Before eating food
- Before and after caring for someone who is sick
- Before and after treating a cut or wound
- After using the toilet
- After changing diapers or cleaning up a child who has used the toilet
- After blowing your nose, coughing, or sneezing
- After touching an animal, animal feed, or animal waste
- After touching garbage.

What is the right way to wash your hands?

- Wet your hands with clean, running water (warm or cold).
- Turn off the tap, and apply soap.
- Lather your hands by rubbing them together with the soap. Be sure to lather the backs of your hands, between your fingers, and under your nails.
- Scrub your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.
- Rinse your hands well under clean, running water.
- Dry your hands using a clean towel or air dry them.

Washing hands with soap and water is the best way to reduce the number of microbes on them in most situations. If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60 percent alcohol. Alcohol-based hand sanitizers can reduce quickly the number of microbes on hands in some situations, but sanitizers do not eliminate all types of germs. ■
Meeting Minutes, Executive Board
ISA New Orleans Section, Inc.

3 November 2015

<table>
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<tr>
<th>Present</th>
<th>Not Present</th>
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<tbody>
<tr>
<td>Brad Vicknair</td>
<td>Toby Miller</td>
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<tr>
<td>Larry Iverson</td>
<td>Roger Reedy</td>
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<tr>
<td>Mike Williams-son</td>
<td>Wayne Welk</td>
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<tr>
<td>Dean Bickerton</td>
<td>Brandon Carey</td>
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<td>Nat Muthaiah</td>
<td>Leo Holzenthal</td>
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<td>Jose Suarez</td>
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<td>Ram Ramachandran</td>
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<td>Bill Brock</td>
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<td>Steve May</td>
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Call to Order
President, Brad Vicknair, called the meeting to order at 5:05 p.m.

Quorum
A quorum was achieved.

Safety Topic—Wash your hands to prevent spreading germs and illnesses
Brad Vicknair presented a safety moment on the importance of hand washing to prevent the catching and spreading of illness. [Editor’s note: Please refer to p.5 for the complete transcript of the safety topic.]

Review & Approve Agenda
The agenda was approved.

Review & Approve Previous Meeting’s Minutes
Minutes from the last meeting were not made available.

Review Communications from the Society
None.

Review Communications from Others
The following items were received regarding future events:

Announcements
None.

Report of Officers & Committee Chairs

President’s Report
Brad reported the following regarding status of the section’s corporate sponsorship program:
- Keystone Engineering had agreed to be a section sponsor. They would be sending a check.
- Jose to talk with Randy at Jacobs to confirm sponsorship renewal.

President-elect’s Report
Jose Suarez was requested to write an article for an upcoming newsletter edition describing highlights of the recent Fall Leaders Meeting.

Vice President’s Report
No report.

Secretary’s Report
No report.

Treasurer’s Report
The insurance policy renewal should be completed. Brad Vicknair indicated he would meet with Nat Muthaiah to make sure this gets accomplished.

Next Meeting
Executive Committee
Tuesday 1 Dec. 2015, 5:00–6:00 p.m.
Smillie’s Restaurant

Regarding the Don Iverson Scholarship Fund, Mike Benbow motioned to maintain the section’s Treasury contribution at $1,000. (The Society matches the contribution with another $1,000.) Mike also motioned that the section award a $1,000 scholarship to UNO. Larry Iverson seconded the motions. A vote was taken; the motions passed unanimously.

Bill Brock was given the action to contact UNO for scholarship recipient.

Student Section Liaison Report
No report.

Education Chairman Report
We discussed an educational event on cyber security. Dean Bickerton reported that Cimation had expressed interest in being a presenter and in participating on the Q&A panel.

There also was discussion of potentially trying to put together a second educational event in January with Nick Sands as the instructor. If we are to do an event in January, the decision would need to be made ASAP for publication in the December newsletter.

Arrangements Chairman Report
No report.

Program Co-chairmen Report
The December speaker from Valero’s HR department would be unable to make the meeting. Brad said he would check to see if another speaker from her peer group could present in her absence. As an alternative, Toby Miller indicated he would ask Judy Phillpott whether she could be available to present a tax update for the December meeting.

Honors & Awards Chairman Report
Brad Vicknair indicated he would schedule an Honors & Awards Committee meeting with Ram Ramachandran and Steve May.

Dean volunteered to request an updated menu from Southern Yacht Club and to make selections. Further, it was announced that Nick Sands would be keynote speaker. Ram would receive an action item to request Nick Sands’ biographical information.

Historian’s Report
No report.

Marketing Chairman Report
No report.

Newsletter Editor’s Report
Larry Iverson indicated that the deadline for submittals for the December newsletter is 18 Nov.
Larry requested an updated section membership list with email addresses from Dean Bickerton.
Ongoing leader development and training are critical to ISA’s long-term viability and relevance. A diverse range of valuable ISA leader development and training sessions were conducted, including workshops on:

- New leader orientation
- Ethics (situational conduct, relational considerations, case studies)
- Available leader tools and resources
- “Youthenizing” ISA (How to get the younger automation professionals involved)
- The importance of the ISA Manual of Organization and Procedures (MOP) /Bylaws
- The Automation Federation and FIRST® (For Inspiration and Recognition of Science and Technology), and
- Improving member retention (through enhanced member activities, promotion of member benefits and new member-focused web tools and features).

**Website enhancements boosting service to members**

Also at the meeting, leaders received an informative update on recent website improvements, which include:

- New “cool delivery” welcome messaging for new members, including a video welcome from the ISA president
- Enhanced data gathering on website users’ preferences and behavior through Google technology
- New member renewal and renewal confirmation capabilities
- New on-demand information and tools in members’ My ISA Accounts
- Greater member control over the number and type of ISA emails received, and
- New ISA event registration capabilities.

To help drive these and other improvements to the website, ISA has hired a new IT manager/senior web developer. The addition of this new position is allowing ISA to improve the speed of web design and development, become less reliant on outside vendors, and strengthen its web presence.

I’m pleased to outline these highlights of the Fall Leaders Meeting. It’s clear that ISA is making some significant headway and breaking through boundaries as it moves forward.

As we head into the home stretch of 2015 and plan our entry into 2016, let’s continue to build upon all the successes we’ve worked so hard to attain. I sincerely thank you for your support of and contributions to ISA.